

Sept. 1, 2020

To: Tenants of Bowmont Masonic Hall

From: Hall Board

Re: Bowmont Hall Covid-19 Policies

As Alberta has entered into Phase 2 of “Re-Opening”, a number of our Tenants will be considering when and how to return to “in person” meetings while observing proper precautions to prevent the spread of COVID-19.

Bowmont Hall has established the following policies for the prevention of COVID-19 that the Hall and Tenants will be expected to observe.

The Tenant policies are as follows:

1. Each Tenant is to notify Bowmont Hall of any planned meeting in the Hall at least 7 days in advance. This will include the expected number of attendees. (Writing the meeting date on the Calendar is NOT sufficient during COVID-19 precautions.)
2. We consider Bowmont Hall to be a Public place in accordance with the City of Calgary’s “mask bylaw”. Therefore, all attendees of any meeting in Bowmont Hall will be expected to wear a suitable mask at all times as well as observe 2-meter social distancing as much as possible.
3. The Grand Lodge of Alberta has issued guidelines to be followed for meetings. A copy of these is attached with this memorandum. These should be considered to be the MINIMUM standards to be observed by all Tenant organizations. For concordant bodies, if your body has issued more stringent guidelines than these to be observed, please do so.
4. Each Tenant must be prepared to supply all the protective items (i.e. masks, disinfectant wipes and hand sanitizers) required for your meeting. (See below for what Bowmont Hall will do in this regard.)
5. Any Tenant-specific furniture and regalia (e.g. Royal Arch pedestal, lights, collars/jewels, etc.) are to be disinfected by the Tenant before and after use.

6. In order to facilitate contact tracing should a COVID-19 positive test occur among you membership, each Tenant will record and retain full contact information of all attendees of meetings to be supplied to Alberta Health Services should it be required. It may be advisable to have one member record attendance rather than having each member sign the register.
7. No festive boards are permitted until further notice. No access to the kitchen or lower hall is permitted with the exception of access to washrooms and Tenant lockers.
8. Finally, if an “in person” meeting is not necessary, consider holding an on-line meeting (i.e. Zoom or some other tool). It is still a good way to stay in touch.

The Bowmont Hall practices are as follows:

1. Disinfectant cleaning of all common hard surfaces after each meeting before the next meeting (i.e. officer chairs, shared altar, secretary desk and chair, hard surfaces of participant seats/chairs, door latches, handrails, porch book stand, washroom surfaces, lodge waiting room tables, light switches, etc.)
2. Bowmont Hall will maintain a stock of hand sanitizers, disinfecting wipes, and masks for emergency use but expects that each Tenant will ensure they have sufficient of these for their own meetings.
3. Bowmont Hall will assist with social distancing by using Caution tape to mark those seats that are not be used. Since the fixed rows of seating are less than 2 meters apart, only one row of fixed seating may be used. The Back row of seating will not be used. Should the number of seats allowed in the front row be insufficient, chairs may be placed on the floor to maintain social distancing.

Bowmont Hall will continue to monitor the guidance provided by Alberta Health Services, City of Calgary, and Grand Lodge of Alberta and update Tenants, as required.

Any questions or meeting notifications should be directed to Don Russell (russello@telusplanet.net 403-617-8222) and/or Dave Boone (deboone@telus.net 403-651-3431).

Stay safe! Stay well!

